

SECRETCopy 3 of 5

12 January 1956

MEMORANDUM FOR: Finance Division, Accounts Branch

THROUGH : Ministry Branch

SUBJECT : - Travel Claim for Period
1 - 31 December 1955

1. It is requested that subject employee's 144.1 account be credited in the amount of \$100.00 to liquidate the related travel advance drawn on 19 December 1955 and that a check in the amount of \$325.18 be drawn in favor of . Please send the check to Room 2010, Quarters Eye, for delivery to payee.

2. For your protection in taking this action, I certify that there is in the custody of the Project Comptroller a sufficient voucher which is consistent with Agency regulations, approved by an appropriate approving authority and certified by an authorized certifying officer in the amount of \$325.18. This expense is properly chargeable as follows:

<u>TRAVEL ORDER NO.</u>	<u>ALLOTMENT SYMBOL</u>	<u>OBJECT CLASS</u>	<u>AMOUNT</u>
PCL-DCL-Proj 28-56	6-1001-30-010	02.1	\$ 325.18

3. The Security Office requests that this voucher not be released through normal administrative channels.

Authorized Certifying Officer
Project Comptroller

Distribution:

- 0&1 - Addressee
- 3 - Voucher file
- 4 - Proj Pers file
- 5 - Chrono

JHSJr/c

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